



**Our Lady of the Sacred Heart College
Kensington**

Parent Handbook

**Year
7
2017**



Our Lady of the Sacred Heart College

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Welcome to Our Lady of the Sacred Heart College

It is with great pleasure that I welcome you to the College for 2017.

Our Lady of the Sacred Heart is a wonderful school and an exciting place to be. Educating girls for 104 years; it is a Catholic school for girls from Years 7-12. OLSH girls are nurtured to be caring, compassionate and discerning young women. As an educational community we strive to engender a passion for lifelong learning.

Our approach to teaching and learning is innovative and dynamic and fosters critical thinking, curiosity and joy in learning. An OLSH education is one which prepares a OLSH girl for the future and equips them to make a difference in the world.

We are looking forward to your daughter joining our OLSH community.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jenny Fowler', is written over a faint circular stamp.

Jenny Fowler
College Principal

2017 SCHOOL YEAR – EARLY CALENDAR DATES

Friday 27 January

Staff Day

Friday 27 January

**Collection of pre-ordered books
Campion Books
10:00am – 3:00pm
Dance Room**

Monday 30 January

**Students return
Years 7 – 12 Registration morning
8:30am – 12:20pm
Students to meet in the quadrangle.**

Tuesday 31 January

**Normal lessons Years 7 – 12 (Day 2)
All students required at school
from 8:30am – 3:00pm.**

SCHOOL HOLIDAYS – 2017

	SCHOOL CLOSURES	SCHOOL RESUMES
TERM 1 BREAK	Friday 7 April	Wednesday 26 April
TERM 2 BREAK	Wednesday 28 June	Monday 17 July
TERM 3 BREAK	Thursday 21 September	Monday 9 October
CHRISTMAS	Tuesday 19 December	

N.B. The Canteen will be open at recess only on Monday 30 January 2017.

Please refer to the College website for more information about the Canteen –
www.olshkensington.catholic.edu.au

2017 SCHOOL FEES STRUCTURE AND LEVIES

Annual Tuition Fees

	<u>1st Child</u>	<u>2nd Child</u>	<u>3rd Child</u>
Years 7 & 8	\$1652.00	\$1487.00	\$1074.00
Years 9 & 10	\$1832.00	\$1649.00	\$1191.00
Years 11 & 12	\$2440.00	\$2196.00	\$1586.00

Parents will be charged an annual fee in January. If paying fees annually the due date is 28 February 2017. The due dates for term fees are 28 February, 15 May and 15 August.

Families who already have three children attending Catholic Systemic Schools will not be charged school tuition fees at Parochial Primary or Regional Schools for their fourth and subsequent children.

The Archdiocesan Tuition Fees will continue to provide **student accident insurance** cover through Catholic Church Insurances Limited. This 24 hour cover is for school activities during school hours and other approved school activities outside school hours such as school camps, school sports, work placement, and travelling to and from school.

LEVIES - 2017

Maintenance Levy

The Maintenance Levy goes towards the cost of maintaining building, grounds & equipment: **\$195.00** per student.

Parents and Friends' Association Levy

The Parents & Friends' Association Levy goes towards the upgrading of resources and facilities: **\$75.00** per family.

Building Fund Levy

This is necessary to cover the School's required servicing of Loan Repayments for the new building and to provide upgrading of existing building facilities. The Building Fund Levy will be **\$615.00** per annum. Families with children attending more than one Parish Primary or Regional School in the Archdiocese of Sydney, will be billed on a pro rata basis.

ICT Levy

The ICT Levy covers such costs as: ICT charges to schools for broadband access, licence fees, data charges and antivirus management. The ICT Levy will be **\$130.00** per annum.

OTHER FEES 2017

Student Administration Fee

A fee of **\$240.00** is charged per student per year.

This covers a variety of items including such things as:

- Official School Planner
- College Yearbook
- Library Fee
- General Equipment
- Cost of Printing reports and Official Certificates
- NSW Combined Catholic Colleges (CCC) Sports Association fee
- Enviro Bag
- Entrance Fee and Bus Fares to selected College events
- Administrative and Printing costs
- Padlock for lockers

Subject Resources Fees

This fee covers a variety of items such as the printing of class notes and examinations, stationery materials, and consumables, Allwell Testing, English, Maths and Science Competitions, Art Resources and Wood for Technology. New in 2017 will be Year 7-12 Maths Online. The Subject Resource Fee for 2017 will be **\$125.00** per annum.

Excursions

The cost for excursions and incursions for 2017 will be **\$130.00** per annum.

School Sports Fees

Year 7 students will have a compulsory Sports afternoon every fortnight in 2017. Each term, students will pay for a programme of Sport at either an external location or on the school premises. The Sport Fee will be **\$140.00** per annum. This is an essential part of the school curriculum. Those who do not pay will be required to perform alternative duties on sports afternoons. Students wanting to participate in extra-curricular sport or selected for representative sport will be charged an additional fee.

PAYMENT OF FEES 2017

The College office will be open from 9.00am to 3.00pm from **Thursday 19 January 2017 to Wednesday 25 January** to receive school fee payments. The office will be closed on **Thursday 26 January**, Australia Day holiday.

Catholic Education Foundation – applications for support from the Catholic Education Foundation will be available to Catholic families who are seeking to enrol their child in Years 7 – 12 and who are in genuine need of financial help. The bursary criteria will be consistent with the Sydney Catholic Schools' enrolment policy.

Fee Relief is available for those families experiencing financial difficulties. A Confidential Family Financial Information Application Form must be completed. Please attach all relevant income and expenditure documents and return to the Bursar.

How to pay for School Fees:

BPAY - please refer to the BPAY section on the top right hand corner of your School Fee Statement. This is our preferred method of payment.

DIRECT DEBIT can be arranged through your bank account. Our BSB Number is 062-784 and our Account Number is 8343100.

CASH AND CHEQUE payments can be paid in person at the College Office Monday to Friday from 8.30am to 4.00pm.

EFTPOS facilities are available at the College for payment. Credit card payments (Visa and MasterCard only) can be made over the phone during Office Hours.

A Credit Card Deduction Authority is available for regular fortnightly or monthly instalments from your credit card. Please ask at the College Office for a Deduction Authority.

CENTREPAY is an easy way to stay in control of your finances. Centrepay is a free direct bill paying service offered to customers receiving Centrelink payments. Please ring the Business Manager or Bursar for more information, or check the Centrelink Website at www.centrelink.gov.au

COLLEGE UNIFORM 2017

COMPULSORY FOR YEARS 7, 8, 9 & 10 2017

The stockists of the OLSH College uniform are:

Wylie's - 629 Anzac Parade, Maroubra Junction (9344-5777)

Berelle – 1/96 Maroubra Road, Maroubra (9349-2705)

**Regulation College Backpack, navy blue with College Crest.
College backpacks will be available from Wylie's and Berelle**

Lockers for padlocks will be provided to students. The cost is included in the Student Administration Fee.

SUMMER UNIFORM - COMPULSORY ITEMS

Navy/dark green checked tunic, length to top of knee.

Dark navy ankle socks. Plain black leather, lace-up, flat-heeled school shoes. These will be the only acceptable form of footwear for students. All other variations such as ballet flats, buckles, high heels and sports shoes are not allowed. Please see images below:



Regulation OLSH cap with crest - to be worn at school during recess and lunch breaks and for outdoor activities.

SPORT - Dark navy shorts, with 'OLSH' wording. Gold polo T-shirt with embroidered crest. White sports shoes, white sports socks. Only to be worn to school on the day of the cycle when the year group has sport.

YEAR 7 TECHNOLOGY – White Apron

Optional Items - for Summer

Regulation dark navy dress shorts, worn with off-white short-sleeved blouse (Senior Blouse). If the optional shorts are purchased and worn in summer, the student must still also have a summer tunic for formal occasions, such as College liturgies, some excursions, debating and other representative activities. Shorts must be knee length.

COLLEGE UNIFORM 2017

WINTER UNIFORM - COMPULSORY ITEMS

Navy/dark green plaid tunic, length to top of knee. Off-white long sleeved blouse. Dark navy 30 denier pantyhose. Plain black leather, lace-up, flat-heeled school shoes. Plain dark navy woollen jumper, jumper may **not** be worn to and from school without blazer. Navy blazer with crest.

SPORT - Regulation dark navy and gold College tracksuit - compulsory for Year 7. Gold polo shirt with embroidered College crest. May be worn to and from school, only when Years 7 Sport occurs. Regulation College Cap with crest. Year 7 may wear their College tracksuit to school on the day in the cycle when their year group has sport.

Optional Items - for Winter

Regulation dark navy dress slacks, worn with blouse, jumper and blazer. If the optional dress slacks are purchased and worn in Winter, the student must also have the Winter tunic and wear it on formal occasions. Navy scarf is optional.

COLLEGE UNIFORM EXPECTATIONS 2017

UNIFORM EXPECTATIONS – FOR ALL STUDENTS

COLLEGE CAP

All students in all years must purchase and wear the new College cap. The cap must be worn whenever the student is out in the sun, at recess and lunchtime, for practical PD/H/PE lessons, and for any outdoor activities. Students will be encouraged, but not strictly required to wear the cap to and from school.

NOTE FOR ALL STUDENTS:

All items of uniform must be clearly and permanently labelled with the student's name. Students may wear sunglasses.

Jewellery: Only the following jewellery may be worn:

One pair of small plain gold or silver studs or sleepers, worn one in each ear, in the lowest hole in each ear lobe (sleepers should not be worn during sport). One wrist watch. One chain with a religious medallion, with the chain long enough that it is not visible above the blouse or tunic.

Hair Colouring: Hair should be its natural colour. Hair dye is not permitted. No Bali braids. Hair ribbons and ties should be dark navy or dark green. Long hair must be tied back.

Nail Polish: Coloured nail polish, shellac artificial acrylic/gel nails are not to be worn with the school uniform at any time. Nails should be kept to an appropriate length to prevent a student from harming themselves or others during the course of school activities.

Makeup: Makeup (foundation, eyeliner, mascara, coloured lip gloss) is not part of the College uniform and should not be worn at any time.

Tattoos: Tattoos that can be seen whilst wearing the College uniform are not permitted and are to be covered at all times. Henna tattoos are not acceptable.

STUDENT TRANSPORT SCHEME 2017

PUPILS WHO ARE ELIGIBLE FOR FREE TRAVEL IN 2017 ON PUBLIC TRANSPORT ARE TO **ONLY USE THEIR BUS PASS WHEN TRAVELLING TO AND FROM SCHOOL.**

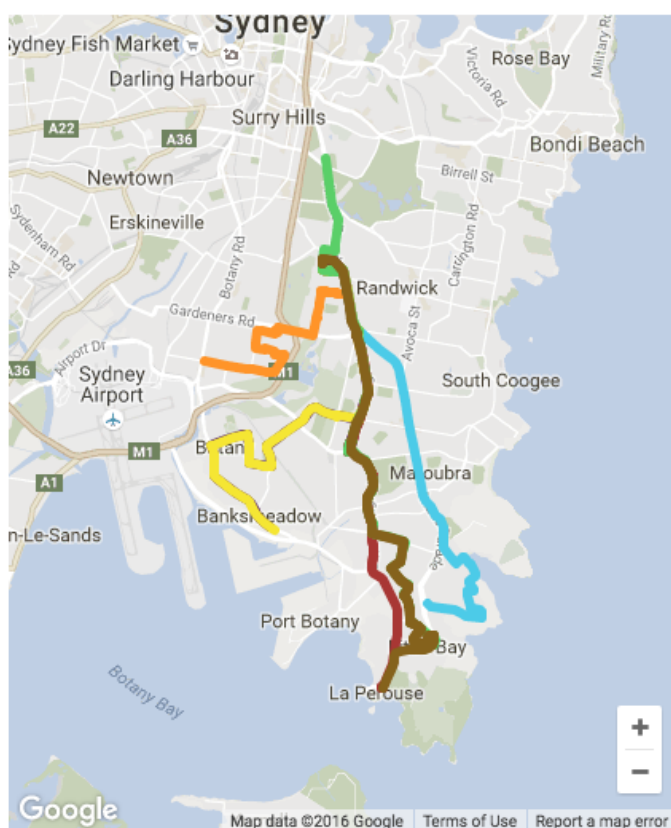
In 2017 eligible students will be issued with a 2017 School Opal Card. Free transport is available on Government trains and buses where students live more than 2.0 kilometres (radial distance) from the College, measured on a radius from the centre of the school site. Please refer to the Transport for NSW Fact Sheet and Brochure included in the Orientation Pack for details on how to apply.

As in past years, a short period of time will be allocated where all school children will be permitted to travel free to allow distribution of passes.

OLSH College Kensington

Current from 9th October 2016

Select a school route



391 [OLSH College Kensington to Bunnerong Rd & Moorina Ave Matraville](#)

[OLSH College Kensington to La Perouse](#)

392 [Sydney Boys & Girls High Schools to Little Bay](#)

399 [OLSH College Kensington to Malabar Heights](#)

611 [OLSH College Kensington to King St & Botany Rd](#)

667 [Banksmeadow \(Discovery Cove\) to OLSH College Kensington](#)

668 [La Perouse to OLSH College Kensington](#)

[Little Bay to OLSH College Kensington](#)

669 [OLSH College Kensington to Banksmeadow \(Discovery Cove\)](#)

SYDNEY BUSES ROUTES 2017

For updated information and additional bus services
please refer to the website

<http://www.sydneybuses.info/schools/olsh>

MORNING BUSES

667 AM

AM Services

Days of Operation	muwtf	muwtf
Trip Note	-	-
Banksmeadow (Discovery Cove)	07:37	07:41
Kelloggs	07:47	07:51
Pagewood Primary School	07:51	07:55
Eastgardens	07:55	07:59
Kingsford (in)	08:02	08:06
OLSH College Kensington	08:07	08:11

668 AM

AM Services

Days of Operation	muwtf	muwtf
Trip Note	-	-
La Perouse	07:30	-
Little Bay	07:36	07:55
Bunnerong & Franklin Sts Matraville	07:46	08:05
Eastgardens	07:51	08:10
Kingsford (in)	07:56	08:15
OLSH College Kensington	07:59	08:18

L94 From La Perouse via Anzac Parade, Kingsford to Anzac Parade, Kensington

303 From Sans Souci/Dolls Point via The Grande Parade, General Holmes Drive, Mascot, Eastlakes, University of NSW, Anzac Parade, Kensington

308 Smidmore Street, Marrickville via St Peters Station, Redfern to Central

SYDNEY BUSES ROUTES 2017

MORNING BUSES

- 370** From Leichhardt Depot, Annandale, Sydney University, Newtown, Green Square, University of NSW
- 374** Arden & Dolphin Streets Coogee, Alison Road, Cleveland/Anzac Parade, Central
- 393** Little Bay (Anzac Parade) to Anzac Parade, Kensington
- 395** Maroubra Beach to Anzac Parade, Kensington
- 399** Little Bay (Anzac Parade) via Malabar Heights to Anzac Parade, Kensington
- 400** Burwood (Burwood Road at Westfield) to University of NSW, Kensington

AFTERNOON BUSES

611 PM

PM Services

Days of Operation	muwtf	muwtf
Trip Note	-	-
OLSH College Kensington	15:14	15:16
Day Ave & Anzac Pde	15:17	15:19
Gardeners Rd & Eastern Ave	15:22	15:24
Eastlakes (Maloney & George)	15:25	15:27
Eastlakes (Lismore St)	15:28	15:30
King St & Botany Rd	15:36	15:38

669 PM

PM Services

Days of Operation	muwtf	muwtf
Trip Note	-	-
OLSH College Kensington	15:18	15:20
Kingsford	15:25	15:27
Bunnerong & Heffron Rds	15:30	15:32
Kelloggs	15:38	15:40
Botany (Banksia St)	15:42	15:44
Banksmeadow (Discovery Cove)	15:46	15:48

SYDNEY BUSES ROUTES 2017

AFTERNOON BUSES

391 PM

PM Services

Days of Operation	muwtf	muwtf	muwtf
Trip Note	-	-	-
OLSH College Kensington	15:14	15:14	15:20
Kingsford	15:22	15:22	15:28
Eastgardens	15:30	15:30	15:36
Bunnerong Rd & Moorina Ave	15:39	15:39	15:45
Matraville			
La Pouse	-	-	15:51

392 PM

PM Services

Days of Operation	muwtf
Trip Note	-
Sydney Boys & Girls High Schools	15:24
OLSH College Kensington	15:34
Kingsford	15:42
Eastgardens	15:50
Bunnerong & Franklin Sts Matraville	15:58
Little Bay	16:09

399 PM

PM Services

Days of Operation	muwtf
Trip Note	-
OLSH College Kensington	15:14
Kingsford	15:23
Maroubra Junction	15:30
Beauchamp Rd & Anzac Pde	15:36
Malabar	15:39
Malabar Heights	15:50