



Our Lady of the Sacred Heart College Kensington
Parents and Friends Association
Term 2 Minutes

Tuesday 3rd May, 2017

Welcome Jenny Muscat, President

Prayer Jenny Muscat

Apologies None

Attending Emma Trassari, Cate Jones, Helen Murphy, Sheila Motais, Cathy Anderson, Joe Dwyer, Claire Pirola, Katrina Picthall, Jenny Muscat, Jenny Fowler, Angela de Angelo

Review of Previous Minutes

- Minutes approved without amendment by Helen Murphy and seconded by Emma Trassari.

Matters Arising from Minutes

- Question raised about updating the P&F tab on the website. The contact for the website is Mary Wachman. Any contributions for the P&F tab on the website should be sent to Jenny Fowler and Angela D'Angelo for approval with a CC to Mary. The need for password protection on the Minutes and the Principal's Report so they are only accessible to parents was discussed.

Action: *The date, time and venue of the P&F meetings are to be included on the parent calendar.*

Correspondence received - Katrina Picthall, Assistant Secretary

- No correspondence received

President's Report - Jenny Muscat, President

- To view report, please see President Report on the school website

Treasurer's Report - Emma Trassari, Treasurer

- The only transaction this year is \$1.39 interest.
- Closing balance - \$5629.72
- To view report, please see Treasurer's Report on the school website
- Treasurer's report accepted by Katrina Picthall and seconded by Claire Pirola.

Principal's Report - Jenny Fowler, OLSH Principal

- To view report, please see Principal's Report on the school website

General Business

- Growth Mindset Workshop - Angela D'Angelo sought expressions of interest for a Growth Mindset Workshop to be presented at the next P&F Meeting. Growth Mindset is about building resilience and encouraging students to look at growth and not performance. The workshop would be a version of what is currently being delivered to Year 12 students and staff. Agreed that this would be a good presentation. Next P&F meeting will be from 7pm to 7.30pm with Angela's workshop presentation from 7.30pm to 8.30pm.

Action: RSVP flyer is to be sent out to encourage parents to attend.

- Parent Engagement - Claire Pirola presented findings from the 8 parent think tank formed to come up with ways to promote parent engagement at OLSH. Suggestions include:
 - Circulating a P&F "Newsflash" information-type flyer to parents to promote attendance at P&F meetings.
 - Change of name from P&F.
 - Crossing over of times when parents are required to be at school for other matters eg. parent/teacher interviews, and holding additional P&F meetings at that time.
 - Parent reps from each year group.
 - Informal parent organised year level social events.
 - Guest speakers at P&F meetings.

Discussion about parent reps and how that looks:

- Parent rep could be responsible for relaying P&F news, social

gatherings and building social networks in that year. They could also gather information about what guest speakers the parents in their year are interested in.

Discussion as to any value in surveying parent body:

- Keep survey short and easy
- Include a question about what skills or resources parents could offer to the school

Action: P&F "Newsflash" information-type flyer to promote attendance at P&F to be included in the newsletter.

Action: Jenny Muscat and Emma Trassari to finalise survey questions and submit to Jenny Fowler for approval.

Action: Further discussion about change of name to be explored at next P&F meeting.

Action: Start to sell the idea of parents reps for 2018. A role description is to be put together by Cate Jones and Sheila Matas and submitted to Jenny Fowler for approval.

- Question was raised about shade on Hartzler Roof. Jenny Fowler is addressing this. Clarification was sought about where Year 7 sit at lunchtime; they are on the quad and under shade in the walkways.
- Carnivale - help needed manning the tea and coffee stall and decorating other stalls with a festive theme.

Action: Jenny Muscat to call for volunteers closer to the date.

Meeting closed at 9pm

Next meeting: Wednesday 26 July - 7pm to 7.30pm
Growth Mindset Workshop - 7.30pm to 8.30pm

Please note: Any new agenda items are to be sent through the OLSH info email line to the attention of the P&F.

Thank you all for attending.

Please bring another parent or carer to the next meeting.